

Professional Tax-Registration

Type of Registration

1. Proprietorship Firm
2. Partnership Firm
3. Company
4. LLP

1. Proprietorship Firm

- a) Common Requirement as per below point A.
- b) Take over Business (Takeover deed) if any

2. Partnership Firm

- a) Common Requirement as per below point A
- b) Partnership Deed
- c) PAN of all Partner
- d) Take over Business (Takeover deed) if any

3. Company

- a) Common Requirement as per below point A
- b) MOA/AOA
- c) Incorporation Certificate
- d) PAN of all Director
- e) Take over Business (Takeover deed) if any
- f) DIR 12

4. LLP

- a) Common Requirement as per below point A
- b) LLP Agreement
- c) PAN of all Partner
- d) Take over Business (Takeover deed) if any

A. Common Requirements

- 1 Proof of Permanent Residential Address (Please provide at least 2 documents as under "Xerox With Original")
 - a. Copy of Passport
 - b. Copy of driving License
 - c. Copy of Latest Paid electricity Bill in the name of Applicant (Compulsory)
 - d. Copy of Maintains receipt.

2. Proof of Place of Business (Please provide at least 2 documents as under "Xerox With Original")
 - a. Photocopy of Ownership Deed/ Agreement with the builder.
 - b. Copy of Latest Paid electricity Bill in the name of Applicant (Compulsory)
 - c. Copy of Maintains receipt.

3. Photocopy of PAN Card
- 4 One Blank Cancelled Cheque.
- 5 Nature of Business
- 6 Employee Datils Slab wise
 - 7500 to 10000/- (Male & Female)
 - Above 10000/-