

## Good & Services Tax Registration

### Type of Registration

1. Proprietorship Firm
2. Partnership Firm
3. Company
4. LLP

#### 1. Proprietorship Firm

- a) Common Requirement as per below point A.
- b) Take over Business (Takeover deed) if any

#### 2. Partnership Firm

- a) Common Requirement as per below point A
- b) Partnership Deed
- c) PAN of all Partner
- d) Take over Business (Takeover deed) if any
- e) Letter of Authority of authorized person

#### 3. Company

- a) Common Requirement as per below point A
- b) MOA/AOA
- c) Incorporation Certificate
- d) PAN of all Director
- e) Take over Business (Takeover deed) if any
- f) DIR 12
- g) Board Resolution

#### 4. LLP

- a) Common Requirement as per below point A
- b) LLP Agreement
- c) PAN of all Partner
- d) Take over Business (Takeover deed) if any
- e) Board Resolution

**A. Common Requirements**

- 1 Proof of Permanent Residential Address (Please provide at least 2 documents)
  - a. Copy of Passport
  - b. Copy of Adhar card
  - c. Copy of Latest Paid electricity Bill in the name of Applicant (Compulsory)
  - d. Copy of Maintains receipt.
2. Proof of Place of Business (Please provide at least 2 documents)
  - a. Photocopy of Ownership Deed/ Agreement with the builder.
  - b. Copy of Latest Paid electricity Bill in the name of Applicant (Compulsory)
  - c. Copy of Maintains receipt.
  - D If rented (Rent Agreement )
3. Photocopy of PAN Card
- 4 One Blank Cancelled Cheque.
- 5 Nature of Business

**B. Details Require**

**1. Nature of Business Activity being carried out (You may select more than one)**

1. Bonded Warehouse
2. EOU/STP/ EHTP
3. Factory / Manufacturing
4. Input Service Distributor (ISD)
5. Leasing Business
6. Office / Sales Office
7. Others
8. Retail business
9. SEZ
10. Service Provision
11. Service Recipient
12. Wholesaler Business
13. Works Contract
14. Warehouse / Depot

**2 Details of Goods / Commodities supplied by the business**