

Steps for forming a Private Company in India:

1. Obtaining Digital Signature
2. Deciding the place of registered office of the Company.
3. Providing address and residential proofs of Directors and shareholders duly apostilled by the Government.
4. Signing of some declarations and affidavits and getting them notarised by Indian Notary Public.
5. Filing of form Spice with MCA.

Company Formation Requirements:

No	Particulars	
1.	Proposed Name of Company	At least three names required (Make sure name is unique as only one attempt is given to submit another names, if rejected.)
2.	Basic requirements of Promoters /Directors	ID proof: SELF ATTESTED 1) PAN card 2) Voters identity card 3) Passport copy 4) Driving license copy 5) AADHAR CARD Address proof: SELF ATTESTED 1) Electricity Bill (Not Less than 2 month old) 2) Telephone / Mobile Bill (Not Less than 2 month old) 3) Bank Statement
3.	For Digital signature	Copy of Application form provided by us
4.	Promoter / Director Information	1) Occupation - 2) Edu. Qualification- 3) E- mail ID - 4) Mobile No.-
5.	Whether citizen of India or not	
6.	Authorised & paid up Share Capital of the company	1) No minimum limits requirements but recommended limits are - Rs. 1 Lacs for Pvt. Ltd. co. 2) Rs. 5 Lacs for Public Ltd. Co)
7.	Main object of the company;	
8.		

9.	Registered Address of the Company	
10.	Proof of Registered Office Add. of the Co.	Address Proof: <ol style="list-style-type: none">1) Utility Bill (Not Less than 2 month old)2) Rent Agreement / Ownership Proof3) Noc will be required from Director / owner of premises
11.	Company Requirements	<ol style="list-style-type: none">1) E- mail ID -2) Phone No -